

# Renewal Stipulations Update: Community School of Digital and Visual Arts

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# Renewal Decision & Stipulations

## Why Stipulations Were Issued

- Community School of Digital and Visual Arts was granted a 3 year renewal in 2025 with stipulations.
- At the time of renewal, areas of concern included:
  - Board governance, including adherence to open meetings requirements and the timely posting of board meeting minutes.
  - Compliance with required submissions to DPI, including the school's annual audit and performance framework materials.
    - i. At the time of renewal, the school was on Governance Noncompliance and Financial Noncompliance – Disciplinary due to missed submissions.

# Overview of Renewal Stipulations

The renewal stipulations require the school to:

1. Present a governance, financial, and academic report to the Charter Schools Review Board
2. Provide monthly board minutes to the Office of Charter Schools
3. Submit annual audits on time
4. Board members go through a minimum of two trainings a year
5. Provide monthly updates to OCS regarding potential facility move

# Stipulation Progress

## Stipulation 1: CSRB Reporting

**Requirement:** Presentation to the CSRB, at least once per year

### **Progress to Date:**

- School leadership has been in communication with OCS, submitted materials for the presentation on time, and will present today.

### **Current Status:**

- **In progress**; requirement on track.

## Stipulation 2: Board Meeting Minutes

**Requirement:** Timely submission and public posting of monthly board meeting minutes.

### **Progress to Date:**

- April–November 2025 minutes: **Submitted and posted** (some submitted close to the deadline)
- December 2025 minutes and beyond: **Upcoming per required schedule**

### **Observations:**

- The school has demonstrated improved consistency in posting minutes.
- OCS continues to monitor timeliness and completeness.

# Stipulation Progress

## Stipulation 3: Annual Financial Audit

**Requirement:** Submission of the FY25 annual audit by October 31, 2025.

### **Progress to Date:**

- FY25 audit: **Submitted on time – October 31, 2025**

### **Current Status:**

- **Met** for FY25.
- FY26 audit will be monitored per the standard deadline.

## Stipulation 4: Board Training

**Requirement:** Completion of 2 board training sessions per year.

### **Progress to Date:**

- CSDVA will present today on their progress.

### **Current Status:**

- **In Progress**; OCS will continue monitoring to ensure completion.

# Stipulation Progress

## Stipulation 5: Facility / Move Updates

**Requirement:** Monthly updates regarding facility planning or relocation efforts.

### **Progress to Date:**

- May–June 2025 updates: **Completed**
- July 2025 update: **Submitted late following OCS outreach**
- August 2025 update: **Completed**
- As of August 2025, the board confirmed it is **no longer pursuing a relocation at this time**.

### **Current Status:**

- Requirement considered **satisfied**; OCS no longer requires ongoing facility updates.

# Summary of Compliance Status & Next Steps

- **Facility Updates:** Completed; no longer required
- **Board Minutes:** Ongoing; Compliant with continued monitoring
- **FY25 Audit:** Completed on time
- **CSRB Reporting:** In progress
- **Board Training:** Pending update from CSDVA today

OCS will continue monitoring of renewal stipulations. No CSRB action is requested at this time.

