



April 23, 2025

Bruce Friend, Chairman  
North Carolina Charter Schools Review Board  
301 N. Wilmington St.  
Raleigh, NC 27601

Dear Mr. Friend,

Liberty Charter Academy is a Guilford County charter school in the Ready to Open process preparing to open in August 2025. The plan laid out in the original application included opening with K-9 in High Point or Jamestown with 645 students.

We have found a permanent location in High Point, secured bond financing, and are making great progress towards a successful opening. We have also encountered some challenges that have necessitated this request to make amendments to our charter application.

The existing facility that has been identified is zoned for a K-8 and will require an amendment to the existing Planned Unit Development to be approved for high school grades which, unfortunately, we will not have time to secure before opening. Additionally, the timeline for the Traffic Impact Analysis, the desired improvements, and the bond closing is very tight leaving little room to navigate any unexpected concerns. The board and EMO have identified several changes that will allow the school to open, despite these facility challenges. The requested changes and the reasoning behind them are outlined below.

**1. Delay enrolling students in 9<sup>th</sup> grade and open with K-8**

The process to secure the amendment to the PUD to allow 9-12 students at the identified location will take a minimum of 60 days and cannot be started until after the TIA has been completed. Since the TIA process may take until mid-July, we will not have adequate time to get proper approval for the high school grades. Therefore, opening with only K-8 this year is the prudent option.

**2. Reduce projected enrollment to 500**

As a result of not having 9<sup>th</sup> grade and losing siblings of prospective 9<sup>th</sup> graders in the potential applicant pool, we are requesting that our projected initial ADM be lowered to 500.

*Liberty Charter Academy will develop responsible and active citizens through a foundation of a challenging, classical academic program, character education, student responsibility, and strong parental partnerships.*

**3. Add 9<sup>th</sup> and 10<sup>th</sup> grades simultaneously in 2026**

Adding 9<sup>th</sup> and 10<sup>th</sup> grades at the same time instead of waiting to add 10<sup>th</sup> grade in 2027 will be operationally advantageous. Not only will it allow students who were interested in attending Liberty this year, operating with more students in two high school grades helps with staffing, scheduling, and other logistics.

**4. Delay the first day of school until September 2<sup>nd</sup>**

The delay until just after Labor Day will allow the school to have a great chance of opening in its permanent facility and not requiring the use of an alternate, temporary facility. While the board understands that some parents might choose to enroll somewhere else as a result of this delayed start, board members feel that making this decision now, with plenty of time to communicate and explain to parents, will minimize any loss of enrollment.

**5. Use an alternate location, if necessary, that is more than 5 miles from the permanent site**

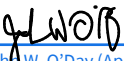
If, despite the delayed start date, the permanent facility is not ready in time for the first day of school, an alternate site has been secured. The alternate site has a current ECO and fire inspection that has been approved by the Office of Charter Schools, though it is 10.4 miles from the permanent site. Under the current timeline, an alternate site will not be needed, but it is important that we are prepared in case something unexpected comes up to prevent opening in the permanent site.

Permanent site: 1701 Westchester Dr., High Point, NC 27262


Alternate, temporary site: 300 NC 68, Greensboro, NC 27409

Thank you for considering all our requests. It has been a long road, but we are energized, working hard, and excited to begin Liberty Charter Academy's first year.

Sincerely,

  
John W. O'Day (Apr 22, 2025 14:42 EDT)

John O'Day  
Board Chairman

  
Mary C Sauer (Apr 23, 2025 08:50 EDT)

Mary Catherine Sauer  
Interim Principal











# Liberty Charter Amendment Letter 2

Final Audit Report

2025-04-23

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