

# Professional Educator Preparation and Standards Commission (PEPSC) Leadership Election Procedures

In order to establish a fluid and efficient transition of leadership for the Professional Educator Preparation and Standards Commission, the following procedures shall be enacted:

- I. PEPSC leadership roles
  - a. PEPSC leadership shall consist of three roles, as defined in GS 115C-268.1(d), a chair, a vice-chair, and a secretary.
- II. PEPSC leadership election process
  - a. In March of an even-numbered year, the PEPSC agenda shall include the election of the PEPSC chair.
  - b. The sitting chairperson of PEPSC shall open the floor to nominations for chair and any PEPSC member in attendance may nominate another PEPSC member for the position. The sitting chairperson may be nominated for another term as PEPSC chair.
  - c. Once all nominations have been made, the sitting chairperson shall direct the PEPSC secretary to elicit the votes for chair from PEPSC members in attendance.
  - d. A candidate for PEPSC chair shall receive a majority of the votes of the PEPSC members in attendance. If there are more than two candidates for the chair and no candidate receives a majority, the two candidates with the most votes shall be presented to the PEPSC members for a run-off election. The secretary will elicit votes from PEPSC members in attendance for the two run-off candidates.
  - e. In March of odd-numbered years, steps b-d shall be followed for the election of the vice-chair and secretary roles.
- III. Eligibility for PEPSC leadership roles
  - a. Any PEPSC member who has completed one year of service on the Commission is eligible to hold the positions of chair, vice-chair, or secretary.
  - b. Any PEPSC member may refuse a nomination to hold one of the PEPSC leadership roles. A member is not required to disclose the reason for his/her refusal.
  - c. A PEPSC member with fewer than two years remaining on his/her appointment and intends not to seek another term, encouraged to refuse a nomination to a PEPSC leadership role.
- IV. Other Provisions
  - a. If a PEPSC member holds a leadership role and the position is vacated from PEPSC before the end of his/her term, the PEPSC chair shall hold a special election, in accordance with Section II of these procedures, for the vacated position at the next scheduled PEPSC meeting.
  - b. If the appointment of the PEPSC chair, vice-chair, or secretary is not renewed by the General Assembly and the end of the member's term is before the end of term of the leadership position, the sitting PEPSC chairperson shall hold a special election, in accordance with Section II of these procedures, for the vacated position at the next scheduled PEPSC meeting.